



# Official Call for the 2017 WFTO-Europe Extraordinary General Meeting

Brussels, 10 October 2017

Dear WFTO-Europe members,

The Board of Directors has the pleasure to call you for the 2017 Extraordinary General Meeting (EGM) of the ASBL<sup>1</sup> **World Fair Trade Organization – Europe**. The Meeting will take place on **12 of November 2017**, starting at **16.30** at the Crowne Plaza Today, Okhla, in New Delhi (India).

Please note that this EGM is very important not only because of the relevant issues we will debate and that are part of the parallel WFTO Global agenda and decisions, but also because you will be asked to vote for the new members to the WFTO-Europe Board (5 out of 7 members), deciding the top level of WFTO-Europe governance structure.

The **Agenda** will include the following points:

1. Welcome and introductory words by the President and other Board members;
2. Appointment of the Chair and Secretary;
3. Appointment of the Voting Committee and confirmation of the quorum;
4. Approval of the Minutes from the 2017 AGM, via gotomeeting;
5. Presentation of the new candidates to the Board of Directors;
6. Nomination of the new Director of the Board (secret ballot)
7. Update on the Strategic Plan, Action Plan, financial situation for 2017;
8. Presentation and discussion of WFTO-Europe positions and comments on Global documents and issues;
9. Any Other Business (AOB).

The submission of motions and proposals for amendments under the above agenda points should be received by the WFTO-Europe Board no later than one week before the EGM (i.e. before **3 of November, 16:30 CEST**). **Only amendments being submitted to the Board on time will be considered for discussion and decision during the 2017 EGM.** The amendments need to be delivered to the Board in written version BEFORE the EGM in order to discuss them, looking for solutions.

We kindly recall you that **only registered members of WFTO-Europe<sup>2</sup>** have **the right to**

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<sup>1</sup> Association Sans But Lucratif / Non-Profit Organisation.

<sup>2</sup> Footnote 1 of the WFTO-Europe Bylaws as amended by the AGM 2015 (Milan): “Effective (or registered) members are all the WFTO (global) registered members whose headquarters is located in Europe and whose Global and Regional annual fee is paid, in accordance with the art. 2 of the WFTO Global Constitution”.



**vote.** Only the members with their 2017 membership fee paid will be eligible to vote (provisional members cannot vote).

Each WFTO-Europe member should authorize a representative person to exercise the voting right on its behalf. Each organization is obliged to fill in a form **(voting authorisation letter)** which designates voting right to one person only per organization and send it to the Secretariat before the Meeting. Each registered member has one vote.

If you cannot be present, it will be **possible to vote by appointing another registered WFTO-Europe member as your proxy**<sup>3</sup>. You must do that in advance, by writing to the WFTO-Europe Board, and no later than at the start of the WFTO-Europe EGM on 12 of November. Each registered member may not hold more than three (3) proxy votes.

You will also find in attachment the following documents:

- Minutes from the 2017 WFTO-Europe AGM;
- Invitation for candidates and Rules for applying to the Board of Directors;
- Proxy voting (rules+form);
- Voting authorisation letter;
- Strategic Plan & Action Plan
- WFTO-Europe Constitution and Bylaws.

On behalf of the WFTO-Europe's Board of Directors,  
*Giorgio Dal Fiume, President*

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<sup>3</sup> Article 11 of the Constitution states that «Each registered member may attend the General Meeting. Any registered member can choose to be represented by another registered member by written proxy. No registered member may represent more than 3 other registered members.»