



Minutes WFTO-Europe Board meeting 3 December 2018, 14:00-15:30, Skype

Present: Juanjo Martinez (President), Estelle Vanwambeke, Giorgio Dal Fiume, (Secretary), Stephanie Brookes (Treasurer) and Francesca Giubilo (Coordinator).

EUROPE

Excused: Emilie Durochat (on maternity leave), Gabriella D'Amico.

Chair: Stephanie Brookes

AGENDA
1. Approval of minutes (22-10-2018 Madrid)
2. Follow up action points previous meeting Stefan's resignation and feedback on the Board
3. WFTO Global governance structure - discussion and approval of the Memorandum of Agreement (MoA)
4. Next AGM in June 2018
5. Agenda physical meeting in Rome
6. AOB

1. Approval minutes

The minutes of the previous meeting were unanimously approved.

2. Follow up action points previous meeting

Many of the action points were successfully addressed. As follow up:

- The Coordinator will circulate the Bylaws of the organisation to the Board members
- The President will keep us posted on the Northern producers issue in Spain and the possible requests from Coordinator Estatal du Comercio Justo to WFTO-Europe
- Gabriella to think about using Fairshare platform for the retailers committee group

3. WFTO Governance structure

The Board went through the Memorandum of Agreement (MoA) with WFTO Global. This document aims at centralising core functions around the Guarantee System (GS). In order to not have an impact on the approved budget of the Regions for the following year, this document also states that WFTO Global will continue to give the financial support to the Region for GS membership and monitoring activities, for 18 months without requiring these tasks to be performed. The document was explained also by the Coordinator and it was overall well accepted by the Board. There was just a little amendment that the Board asked WFTO Global to change. Once addressed this point, the Board was happy to sign.

Action points:

- The Coordinator will request WFTO Chief Executive to make the minor change to the paragraph 4.7, mentioning that it is only the strategic plan and not the annual work plan of the Region that should be approved by the Global Board.

4. Next AGM in June 2018

The Coordinator confirmed that the TFLF project could cover the cost for the organisation of a 2 day meeting in Brussels in June 2018. Estelle and Stephanie agreed to support Francesca and Mikkel (project manager) to look at the meeting more in details and to present already an agenda and logistics info to the Board in the next meeting in January.

Action points

- Stephanie, Estelle, Mikkel and Francesca to set up a call to brainstorm about the June meeting (agenda, logistics, survey to members, budget).
- The Board to put it as an agenda item of the next Board meeting in January

5. Agenda physical meeting in Rome - any external guest?

The agenda of the next Board meeting in Rome will include the following items:

- Global/Region new ways of collaboration (previous discussion with Sophie too)
- Assessment first 6 months Work Plan implementation – approval changes on it
- Update budget 2019
- Organisation next AGM/ Meeting in June
- Update from Committee on RS and WS
- Research on fair payment
- International Fair Trade Forum

The Board also agreed to try to have an external guest to foster more strategic discussions. Towards the same aim, the Board also approved to try to use “slack” as a common platform to start sharing insights and news on Fair Trade related topics at national or international level.

Action points

- Francesca to check with Gabriella who could be invited in Rome as external guest
- Francesca to invite Board members to slack

6. AOB

Accounts 2018 looks good so far, with a possible positive balance of around 1000€.

The next face-to-face Board meeting will take place in Rome on the 25th of January. Gabriella will chair the meeting.

END.