



Minutes WFTO-Europe Board meeting
14th October 2019, 10:00-18:00
Skype

Present: Estelle Vanwambeke, Giorgio Dal Fiume, Juanjo Martinez, Leida Rijnhout, Stephanie Brookes and Francesca Giubilo. Michael Fivet will be present for some sessions.

Time	Issue
10:00-10:30	1. Welcome and presentation of Leida 2. Update and news from the countries 3. Update from regional meeting in Lima 4. Update from the office (including FTAO and WFTO and division of responsibilities during maternity leave cover)
10:30-10:45	5. Approval Agenda and possible amendments 6. Approval minutes of previous Board meeting and follow up eventual action points
10:45-11:00	<i>Coffee break</i>
11:00-13:00	7. Strategic plan discussion (Part 1) - Assessment of the current strategic plan (pro&cons) - Brainstorming around the structure of the new strategic plan (mission, vision, main goals) - Timeline and next steps (survey to members, working group)
13:00-14:00	<i>Lunch</i>
14:00-15:00	7. Strategic plan discussion (Part 2)
15:00-15:30	8. Co-optation new Board members - Assess the 2 applications received and vote
15:30-15:45	<i>Coffee break</i>
15:45-16:45	9. Finances (Actual budget 2019 and Update budget 2020) + 3 years financial plan discussion
16:45-17:30	10. 2020 WFTO-Europe Biennial Conference - Lessons learned from the Conference in June 2019 - update on the first meeting with Syn Allois - Agreement on the date - timeline and working group
17:30-17:45	11. Next Board meeting and agenda items
17:45-18:00	12. AOB

1. **Welcome and presentation of Leida**
2. **Update and news from the countries**
3. **Update from regional meeting in Lima**
4. **Update from the office (including FTAO and WFTO and division of responsibilities during maternity leave cover)**
5. **Approval Agenda and possible amendments**

The agenda was approved.

6. **Approval minutes of previous Board meeting and follow up eventual action points**

The minutes of the previous meeting were unanimously approved.

7. **Strategic plan discussion**
8. **Co-optation new Board members**
9. **Finances (Actual budget 2019 and Update budget 2020) + 3 years financial plan discussion**
10. **2020 WFTO-Europe Biennial Conference**
11. **Next Board meeting and agenda items**
12. **AOB**

13. **Preparation for Lima Summit**

The Coordinator gave an update on the logistics and the possible agenda items for the Regional meeting to take place in Lima on the 19th of September. Juanjo, Giorgio, Sophie and Mikkel will be there, representing WFTO-Europe and leading the conversation. At the heart of the discussion there will be the Global topics, namely resolution on climate and most likely the one on the translation of the WFTO label in French. Some updates on WFTO-Europe will be also shared by the Board members attending the meeting.

14. Update from the office

The Coordinator presented to the others the recap of the WFTO-Europe secretariat activities and particularly mentioned:

- The WFTO-Europe procurement policy – which was unanimously approved with a little amendment concerning the mention to a possible “conflict of interest”.
- The contract with Leida Rijnhout – officially signed beginning of September.
- Board candidatures – none officially received.

15. Decision regarding next WFTO-Europe Biennial Conference

The Board took time to go through the 2 proposals received by the Scottish Fair Trade Forum and Syn Allois, both provisional members respectively from Scotland and Greece. Both the proposals were considered very valuable and interesting under different point of views as well as similar in terms of costs and logistics. However, despite the great interest brought for the Scottish Fair Trade, the uncertainty linked to the Brexit scenario had a strong impact in the decision. The Conference will be organised in the framework of the Trade Fair Live Fair project and, based on the project manager doubts regarding the possibility to claim back to the EU any expenses occurred in non EU countries, the Board preferred not having any risks, to propose to Scotland the organisation of the Conference 2022 and to let the Greek member hosting the most upcoming one. This decision was taken upon the condition that the Greek organisation could propose other dates than the one presented.

16. Next Physical Board meeting in Brussels

The next physical board meeting will take place on the 14th of October in Brussels. Leida and Michael will be most likely present for the discussion on the strategic and the financial plans. Considering the limited number of Board members and the key discussions to take place, the Board agreed to exceptionally offer to Giorgio Dal Fiume a reimbursement for his travel and accommodation costs in order to ensure his physical participation in the meeting. Juanjo volunteered to chair the meeting.

17. AOB

None

END.